

THE CARE CENTER, INC.

JOB VACANCY NOTICE

POSITION: Registered Nurse (Part-Time)
LTSR Program (40 Hour Work Week)
Butler, PA

PAY GRADE: 14

WAGE: \$20.66/hr. (as a minimum)

ESSENTIAL FUNCTIONS:

- Provides medication education, medication administration, care coordination and other nursing duties within a residential setting.
- Reports changes in the patient's condition to the primary nurse and to the appropriate supervisor.
- Monitors patient progress and environment on an ongoing basis and completes and submits the reports and recommendations.
- Instructs patients, families and home care aides in nursing care procedures relative to patient's needs.
- Completes all required documentation including clinical, statistical, inter-disciplinary communications, patient care documentation, and other medical information in an accurate and timely manner.
- Participates in interdisciplinary conferences, communications and documents all contacts with other services in the patient's clinical record.
- Maintains patient confidentiality at all times.
- Participates in client or community education/informational programs and events as required.
- Maintains contact and serves as a patient advocate with appropriate medical professionals as required by the patient's needs and treatment.
- Performs other related duties as may be necessary or required to ensure patient safety, quality treatment, and successful operation of the program.
- Other duties as required.

QUALIFICATIONS:

- Bachelor of Science in Nursing or successful completion of a Registered Nurse program from an accredited School of Nursing with two years' experience in a psychiatric health care setting.
- Current and valid R.N. licensure to practice in the Commonwealth of Pennsylvania.
- ANA certification in Psychiatric or Community Health nursing or eligibility for same.
- Ability to transport oneself and/or clients in an insured vehicle, as program or client needs dictate.
- Ability to observe client's behavior and keep accurate and detailed charts and records.
- Must successfully obtain Criminal History Clearance from the PA State Police, Child Abuse Clearance from the PA Department of Human Services and FBI Fingerprint Clearance.
- Must not be excluded from participation in Medicare, Medicaid or any other federal health care program.

QUALIFIED INDIVIDUALS MUST SUBMIT A LETTER OF INTEREST TO THE SOUTHWESTERN PENNSYLVANIA HUMAN SERVICES, INC., OFFICE OF HUMAN RESOURCES, 300 CHAMBER PLAZA, CHARLEROI, PA 15022-1607. ATTENTION: **POSTING #18150-NO LATER THAN JULY 26, 2018.**

EQUAL OPPORTUNITY EMPLOYER