

The CARE Center, Inc.

JOB VACANCY NOTICE

POSITION: Certified Recovery Specialist (Part-time)
Waynesburg, PA

PAY GRADE: 4

WAGE: \$10.25/hr. (as a minimum)

ESSENTIAL FUNCTIONS:

- Will provide person centered services to persons receiving substance treatment and/or case management services to help them gain control over their recovery and community integration.
- Offers guidance on the recovery experience, to include stage appropriate recovery education.
- Assists clients in meeting their recovery goals by utilizing the phases of recovery: engagement, recovery initiation, recovery stabilization and sustained recovery maintenance.
- Educates consumers, family members and professional staff about the recovery process; the damaging role that stigma can play in understanding recovery; and offers support related to obstacles that are often encountered during the early stages of recovery.
- Will provide individualized person centered services/support to assigned clients.
- Provides vision driven hope and encouragement regarding opportunities for varying levels of involvement in community based activities (i.e. work, school, relationships, physician activities and self-directed hobbies.)
- Facilitates access to various community resources to ensure basic needs are met.
- Introduces and engages clients into the recovery community and monitors their recovery stability.
- Provides on-going assistance for individuals in obtaining and/or maintaining services from multiple systems (e.g. mental health, CYS, criminal justice, etc.) and offers referrals to treatment services when necessary.
- Adheres to all policies, laws, regulations and codes of ethics and confidentiality as outlined by federal and state laws, and agency policies and procedures.

QUALIFICATIONS:

- Self-identifies personal experience with Addiction Recovery or co-occurring services.
- Minimum of a high school diploma or GED.
- Demonstrates knowledge and skills in peer support and recovery principles, values and practice through participation in county approved certified peer specialist orientation/training/professional development programs.
- Must successfully obtain Criminal History Clearance from the Pennsylvania State Police, Child Abuse Clearance from the Pennsylvania Department of Public Welfare and FBI Fingerprint Clearances.
- Must not be excluded from participation in Medicare, Medicaid or any other federal health care program.
- Must complete and pass the Certified Recovery Specialist Training and Certification Program in accordance with BDAP and PA Certification Board guidelines.
- Must have a valid PA Driver's License and ability to transport clients as program needs dictate.
- Ability to observe and recognize verbal and non-verbal signs of physical or mental disorders.
- Ability to understand, follow supervisory direction and communicate with effectiveness.
- Ability to work independently following established policies and procedures, including emergency situations.

QUALIFIED INDIVIDUALS MUST SUBMIT A LETTER OF INTEREST TO THE SOUTHWESTERN PENNSYLVANIA HUMAN SERVICES, INC., OFFICE OF HUMAN RESOURCES, 300 CHAMBER PLAZA, CHARLEROI, PA 15022-1607 ATTENTION: POSTING 17125

EQUAL OPPORTUNITY EMPLOYER