

DIVERSIFIED HUMAN SERVICES, INC.
JOB VACANCY NOTICE

POSITION: Residential Program Worker (Part-Time)
Developmental Disabilities-Community Living Arrangement

PAY GRADE: 4

WAGE: \$10.35 (as a minimum)

ESSENTIAL FUNCTIONS:

- Aids program clients daily with the implementing of Individual Support Plans.
- Provides hands-on instruction to client to implement Individual Support Plans and client development.
- Conducts recreational and social activities with individuals, as assigned.
- Participates in regular staff training to develop basic knowledge and skills necessary to assist individuals.
- Maintains proper condition, cleanliness and safety of residential site, and responds appropriately to emergency situations.
- Adheres to all policies, laws, regulations and codes of ethics and confidentiality as outlined by federal and state laws, and agency policies and procedures.

QUALIFICATIONS:

- Ability to read, write and verbally communicate with effectiveness.
- Must have a valid PA Driver's License and safe driving record.
- Must successfully obtain Criminal History Clearance from the Pennsylvania State Police, Child Abuse Clearance from the PA Department of Human Services and FBI Fingerprint Clearance.
- Must not be excluded from participation in Medicare, Medicaid or any other federal health care program.
- **Must be available to work 12:00AM to 8:00AM Shift.**
- Compliance with pre-employment and routine drug testing is required.
- Ability to assist and/or lift individuals weighing up to 150 lbs., as may be required.
- Ability to understand and follow supervisory direction.
- Ability to work split shifts and flexibility to move to various center locations, when program needs dictate.

QUALIFIED INDIVIDUALS MUST SUBMIT A LETTER OF INTEREST TO THE SOUTHWESTERN PENNSYLVANIA HUMAN SERVICES, INC., OFFICE OF HUMAN RESOURCES, 300 CHAMBER PLAZA, CHARLEROI, PA 15022-1607, ATTENTION: POSTING # 18202- NO LATER THAN OCTOBER 20, 2018.

EQUAL OPPORTUNITY EMPLOYER